

## WHO MUST TAKE THE ASSESSMENTS

Technical skills assessments are given to **all** students who have:  
Completed a career and technical education (CTE) program **OR**  
are leaving a program and have completed more than half of the program (at least 7 segments)

## GENERAL UPDATES

**2013-2014 TECHNICAL SKILLS ASSESSMENT COORDINATORS WEB BRIEFING** (every month on Tuesday: 3:00 – 4:00 pm)  
April 29, 2014      May 27, 2014      June 24, 2014

### PROGRAMS WITH REQUIRED ASSESSMENTS FOR 2013-14

- Automotive Repair Technician (47.0604)
- Medium/Heavy Truck Technician (NATEF Certified) (47.0613)
- Health Science (26.0102, 51.0000, 51.1000, 51.0707)
- Marketing (52.1999)
- Finance (52.0800)
- Collision Repair Technician (NATEF Certified) (47.0603)
- Business, Management and Administration (52.0299)
- Education and Training (13.0000)
- Law and Public Safety (43.0100)

### PROGRAMS WITH REQUIRED INTERIM ASSESSMENTS FOR 2013-14

- Radio and TV Broadcasting Technology (10.0202)
- Graphics and Printing Technology and Communications (10.0301)

**For detailed information on 2013-14 Implemented Assessments:**

[http://www.michigan.gov/mde/0,4615,7-140-6530\\_2629\\_53970---,00.html](http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html)

### STUDENT ID UPLOADS

NOCTI, and Precision Exams will be able to upload student IDs to allow districts to select students for assessment. In order to accommodate as many districts with quarter sessions, semesters, and trimesters, the dates of student demographic data access will be made on the following dates:

**March 26, 2014**

**April 15, 2014** (for non-NOCTI only)

The drop-down pre-populated student list is not yet available in SkillsUSA for student registration purposes. Student names will have to be manually entered for registration.

### \*\*\*SURVEYS FOR NEW ASSESSMENTS\*\*\*

Survey links have been added to the bottom of the assessment tip sheets for teachers, proctors, and students and will be posted on the CTE Skills Assessment website for **Collision Repair Technician, Medium/Heavy Truck Technician, Marketing, Radio and TV Broadcasting Technology, and Graphics and Printing Technology and Communication.**

**For the Marketing Assessment, surveys will also be added as follows:**

**Student Survey:** added to the end of the online assessment

**Teacher/Proctor Survey:** added to the NOCTI Michigan web page: <http://www.nocti.org/StateCustomized-MI.cfm>

**Want more information on technical skills assessments?**

[www.michigan.gov/octe](http://www.michigan.gov/octe) or contact Valerie Felder at:  
[felderv@michigan.gov](mailto:felderv@michigan.gov) or (517) 335-1066

## TEST ADMINISTRATION REMINDERS/UPDATES

### **ORDERING NOCTI (MBA RESEARCH) - MARKETING ASSESSMENT**

The test administrator is NOCTI. The marketing assessment is located under the Certificate and Partner Programs selection within the NOCTI website.

### **ORDERING SKILLSUSA ASSESSMENTS**

While in the ordering catalog within the SkillsUSA website, the assessment name for the Graphics and Printing Technology and Communications will be WF S-GRA-Graphic Communication. Please see document attached to the Assessment Communiqué email for specific Assessment ordering instructions.

### **ORDERING PRECISION EXAMS—HEALTH ASSESSMENT**

The test must be ordered first (with a PO or credit card). Precision Exams enters the school name(s). This process takes 12-48 hours and then the test administrator must register the proctor(s). After registration of the proctor(s) is complete, test setup can be done.

### **CHANGES TO ASE ASSESSMENT— MAINTENANCE LIGHT REPAIR (MLR)**

Students who are in the ASE Certified MLR automotive technician program should take the ASE Student Certification TEST—MLR assessment. Students who are in the ASE Certified Brakes/Electrical and/or ASE Certified Steering Suspension/Electrical automotive technician program should continue to take the ASE Student Certification Test—Electrical/Electronic Systems assessment. Please see the following link for test specifications and task lists for the MLR assessment:

<http://www.asestudentcertification.com/pdfs/MLRTaskListTestSpec.pdf>

### **MTTC PRE WRITING FIELD TEST**

Your students may be eligible to participate in a field test for the MTTC Professional Readiness Examination (PRE): Writing subtest on April 12, 2014 and earn a \$50 MTTC test fee voucher code. Please see document that is an attachment to this Assessment Communiqué email.

## ACCESSING VENDOR REPORTS

### **SKILLSUSA**

See the URL <http://www.workforcereadysystem.org/testing.shtml> and click on step #5, Instructions on how to access grade reports. Please see screenshot of web page attached the Assessment Communiqué email.

### **NOCTI**

The designated NOCTI Site Coordinator at each school receives email communication from NOCTI when scoring is completed. Reports are then accessed by the Site Coordinator at the Client Services Center which is a password protected management site for NOCTI testing. Reports are available in the Reporting and Certificates section of the Client Services Center by clicking the Standard Reports and Certificates button. A list of available reports will be displayed and can be exported in Excel or PDE formats. Reports are displayed for one year after the test date. Archived reports are available back to 2006.

### **ASE**

School level, instructor and student reports are available. Please see the following pages in the ASE Student Certification User Manual: School Level – page 13; Instructors – page 24; Students – page 39

See the URL <http://www.asestudentcertification.com/pdfs/asestudentcertusermanual.pdf>

### **PRECISION EXAMS**

Please see the Precision Exams-Accessing Reports document attached to the Assessment Communiqué email for more information on accessing reports.

## OTHER INFORMATION

- ♦ Teachers who teach the content related to the assessment **should not** be administering the assessment to their students.
- ♦ None of the secondary CTE assessments currently identified in Michigan for federal reporting of CTE program effectiveness have been validated for measuring growth and should not be used as the sole element in educator evaluations at this point. Please see the following link for full policy statement: [http://www.michigan.gov/mde/0,4615,7-140-2629\\_53970---,00.html](http://www.michigan.gov/mde/0,4615,7-140-2629_53970---,00.html).